



DEMOCRATIC AND ELECTORAL SERVICES

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Date:	9 March 2016	Direct Line:	01895 837225/837227

Dear Councillor

AUDIT COMMITTEE

The next meeting of the Audit Committee will be held as follows:

DATE: **THURSDAY, 17TH MARCH, 2016**

TIME: **6.00 PM**

VENUE: **ROOM 6, CAPSWOOD, OXFORD ROAD, DENHAM**

Only apologies for absence received prior to the meeting will be recorded.

Yours faithfully

Jim Burness

Director of Resources

To: The Audit Committee

Mr Bradford
Mr D Smith
Mrs Gibbs
Mr Hogan
Mr Hollis
Mr Sangster

Audio/Visual Recording of Meetings

Please note: This meeting might be filmed, photographed, audio-recorded or reported by a party other than South Bucks District Council for subsequent broadcast or publication.

If you intend to film, photograph or audio record the proceedings or if you have any questions please contact the Democratic Services Officer (members of the press please contact the Communications Officer).

Declarations of Interest

Any Member attending the meeting is reminded of the requirement to declare if he/she has a personal interest in any item of business, as defined in the Code of Conduct. If that interest is a prejudicial interest as defined in the Code the Member should also withdraw from the meeting.

A G E N D A

(Pages)

1. **Apologies for absence**
2. **Minutes**
To confirm the minutes of the meeting held on 21 January 2016. (5 - 6)
3. **Understanding how the Audit Committee gains assurance from Management** (7 - 8)
Appendix 1 (9 - 10)
Appendix 2 (11 - 14)
4. **Internal Audit Progress Report**
To consider report of TIAA. (15 - 24)
5. **Internal Audit Annual Plan 2016/17 and Five Year Audit Strategy** (25 - 50)
6. **Risk Management Update** (51 - 52)
Appendix A (53 - 56)
7. **Audit Committee Work Programme**
To receive the current work programme of the Audit Committee. (57 - 58)
8. **Draft Standards Work programme 2016/17** (59 - 60)
9. **Review of Guidance on Dispensations** (61 - 62)
10. **Update on Standards Framework** (63 - 64)
11. **Any Other Business**
To consider any other business which the Chairman decides is urgent.

The next meeting is due to take place on Thursday, 23 June 2016